Department of Education
GOVERNMENT OF WESTERN AUSTRALIA

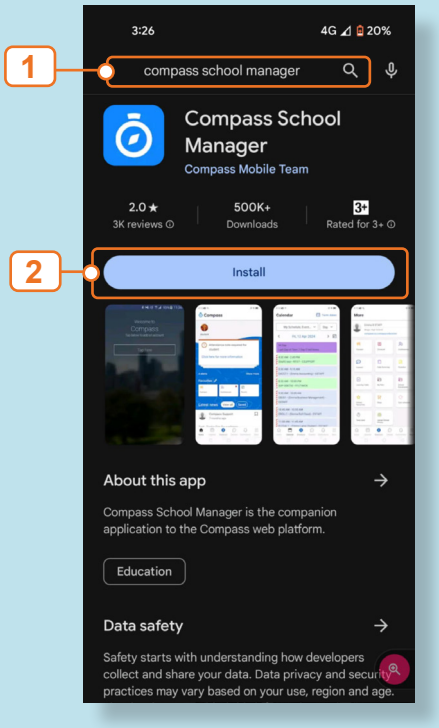
Login to Compass guide

Mobile devices and desktop computer

Search and find the Compass portal for your child's school and login using the username and password sent to you by the school, or a One-time Code (OTC).

Note: If you don't have a Compass login username and password, contact your school.

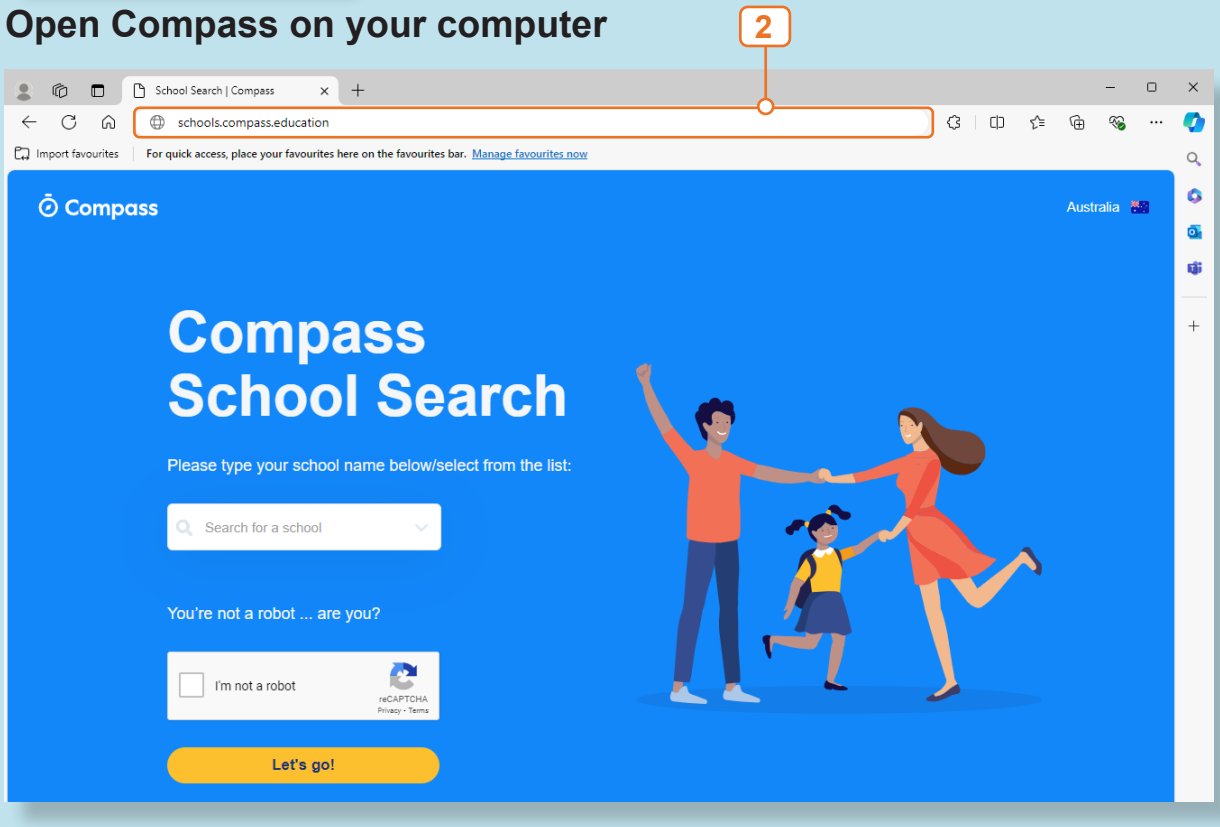
Download the Compass app for your mobile device



The Compass app is available for iOS and Android devices.

1. Search for **Compass School Manager** in the store
2. Download the app to your device.

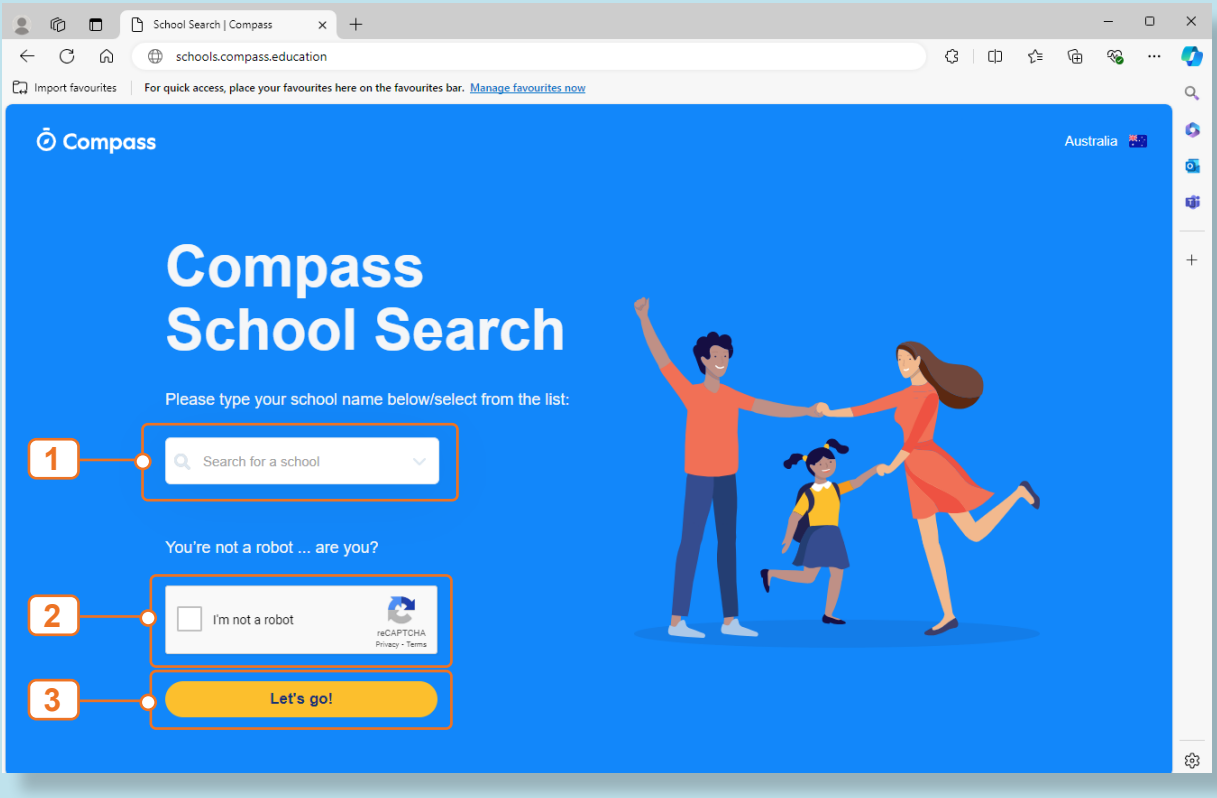
Open Compass on your computer



1. Open your preferred web browser
2. Type in and search **schools.compass.education** to open the **Compass School Search** page.

Search and find your child's school

(For mobile devices and desktop computers)



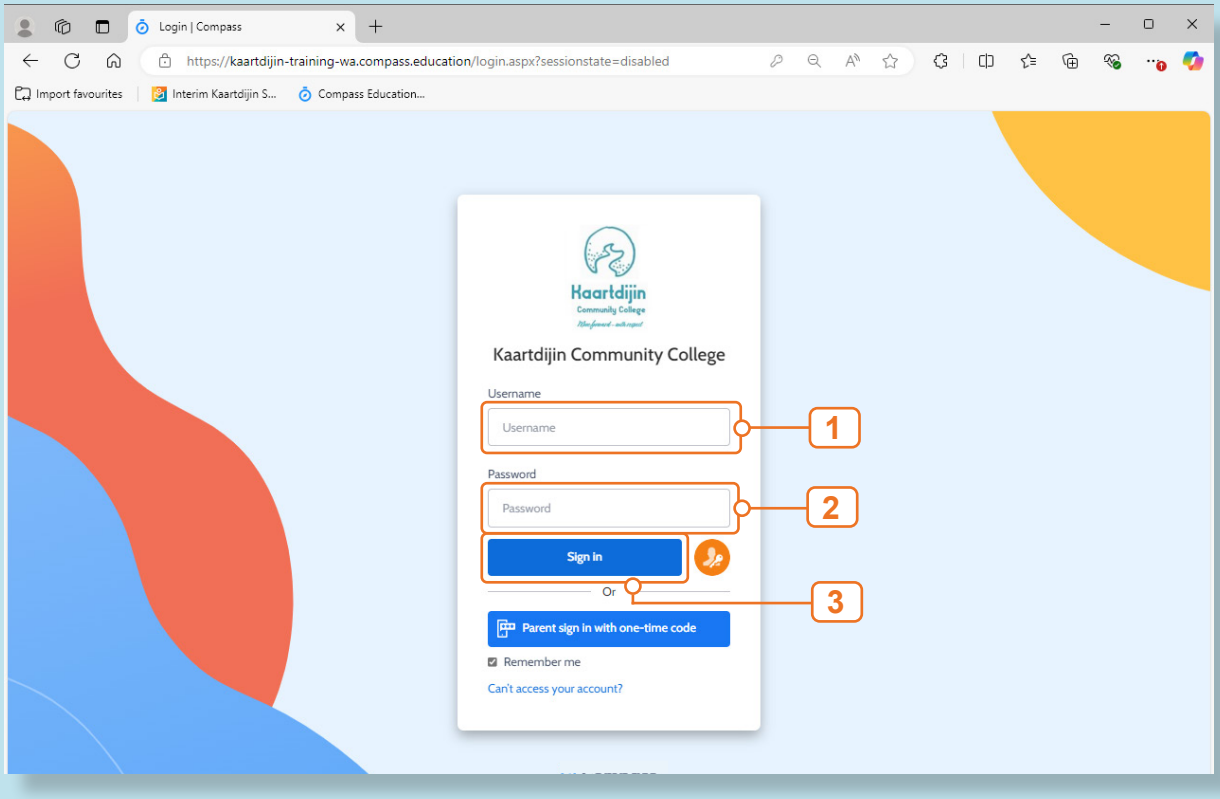
From the **Compass School Search** (above) find your child's school:

1. Enter the name of the school in the **Search** bar

   Note: In case another school with the same name appears in the search results, ensure either the state or postcode is Western Australian.

2. Select the **I'm not a robot** checkbox and solve the relevant Captcha
3. Select **Let's go!** to open your school's Compass login page.

Login to your Compass portal for the first time

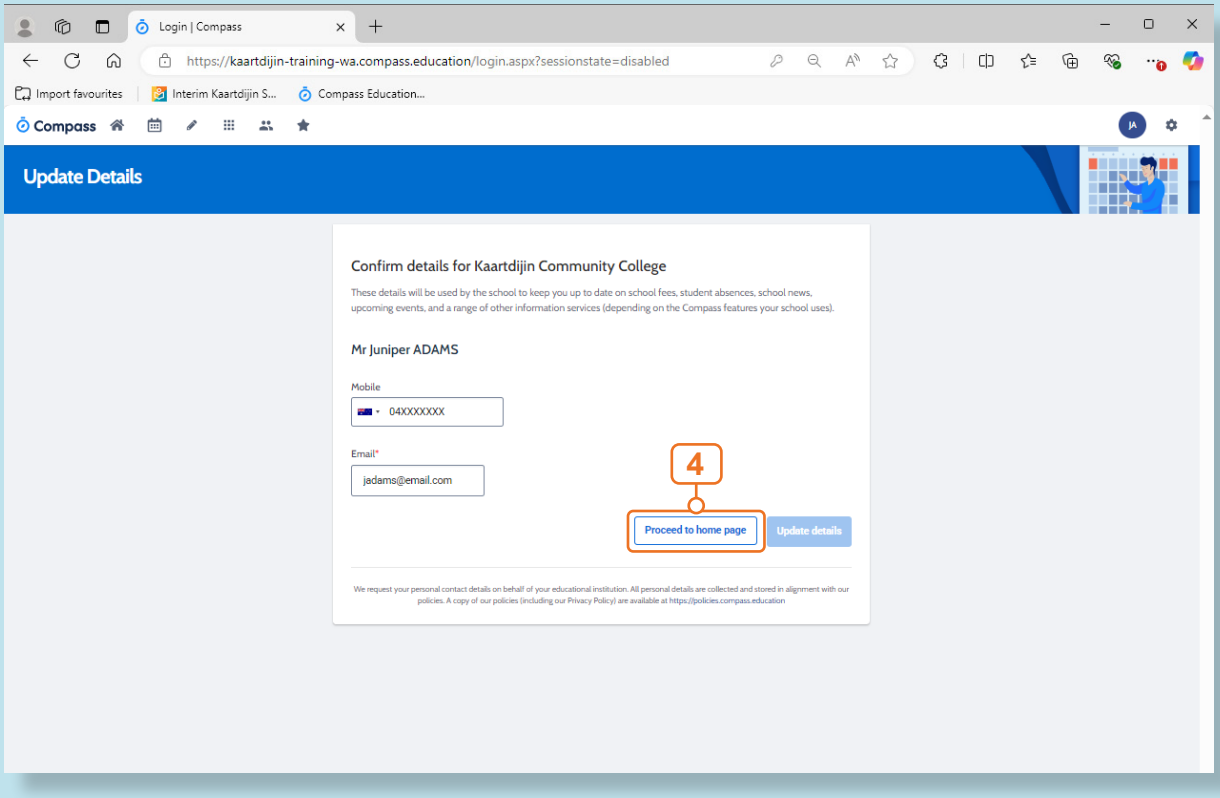


From your child's **school's Compass login page** use the login details sent to you by the school:

1. Enter your **username**
2. Enter the **temporary password**
3. Select **Sign in**.

   Note: Compass will send an authentication code to your mobile or email (ensure you have registered your preference with the school).

Confirm contact details

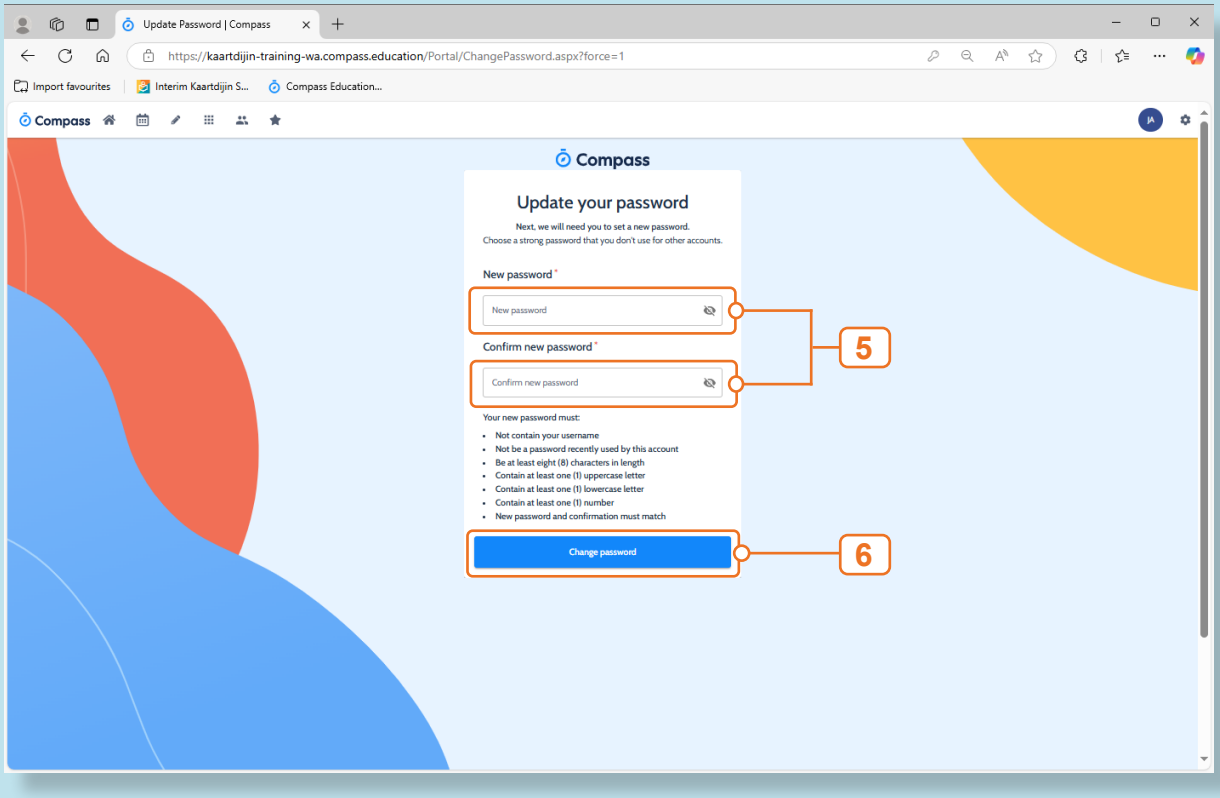


The first time you login to your Compass Parent portal, you will be asked to update your contact details (mobile phone or email). If these are up-to-date:

4. Select **These details are correct - Proceed to Parent Portal**.

   Note: Contact your school if your details need updating.

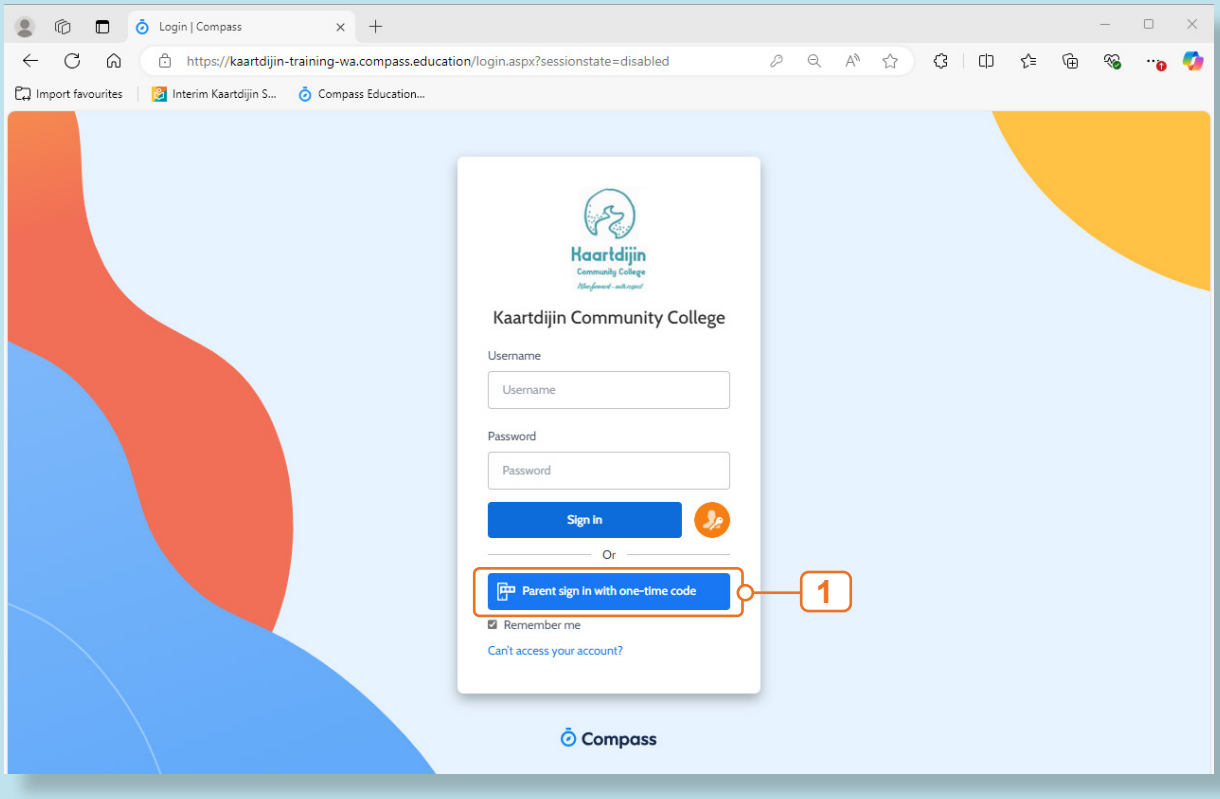
Update your password



5. Enter a secure password using the password criteria into the **New Password** box and **Confirm new password** in the box below
6. Select **Change Password** to confirm your new password
7. Select **Continue** to open your **Compass** portal.

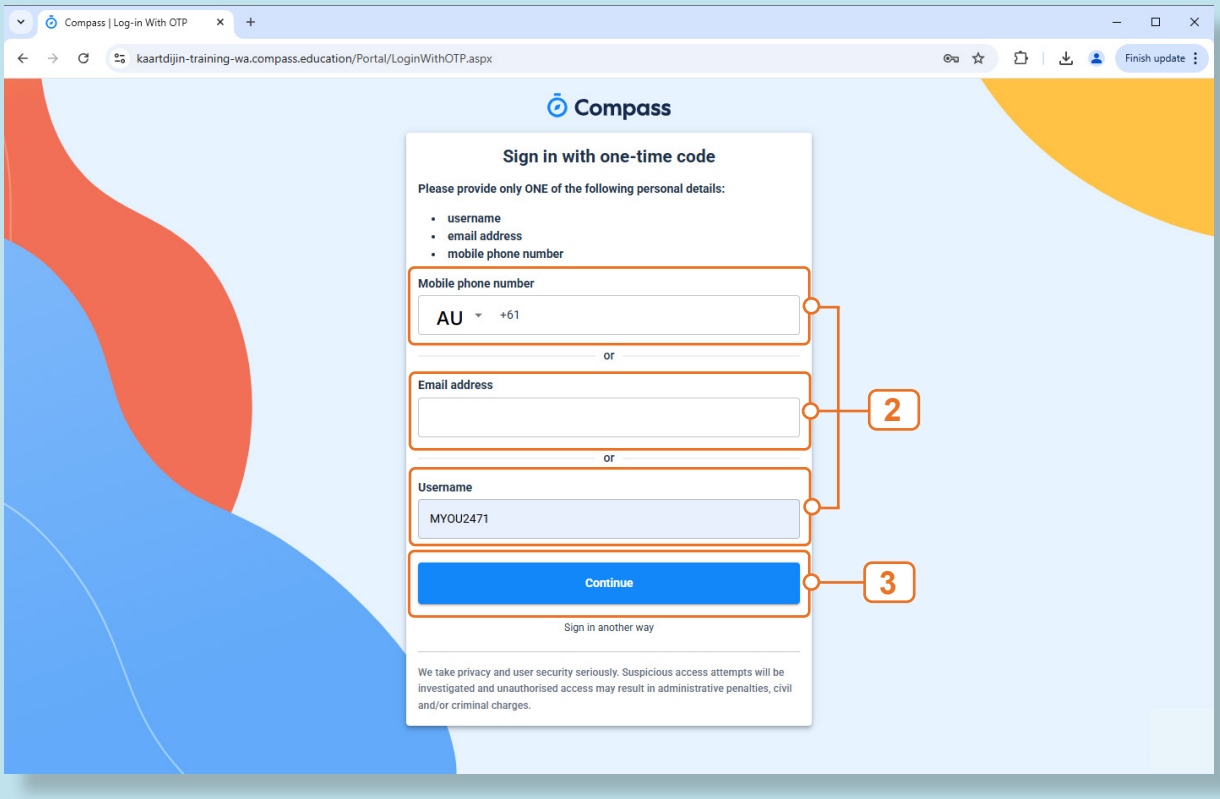
Optional: Use a One-Time Code (OTC) for future logins

Once you have logged in for the first time and confirmed your contact details, you can choose to use an OTC for future logins.

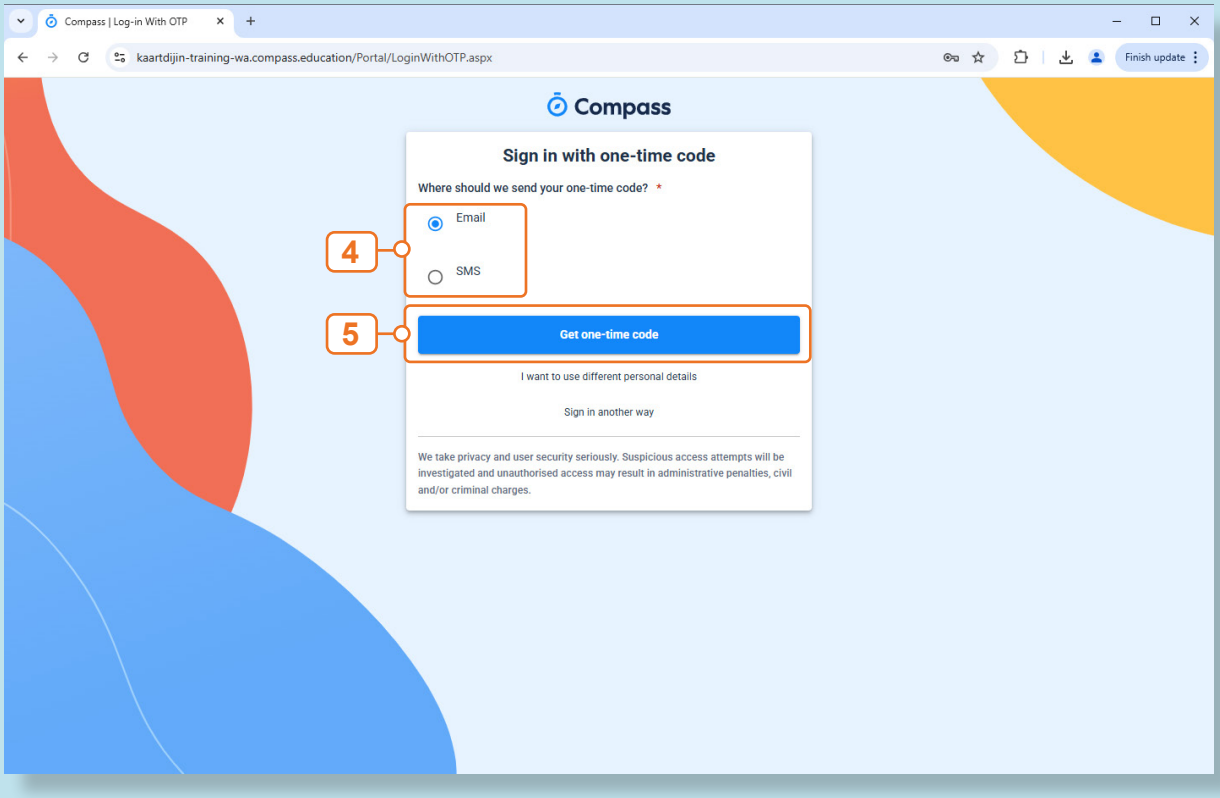


From your school portal login page:

1. Select **Parent sign in with one-time code**

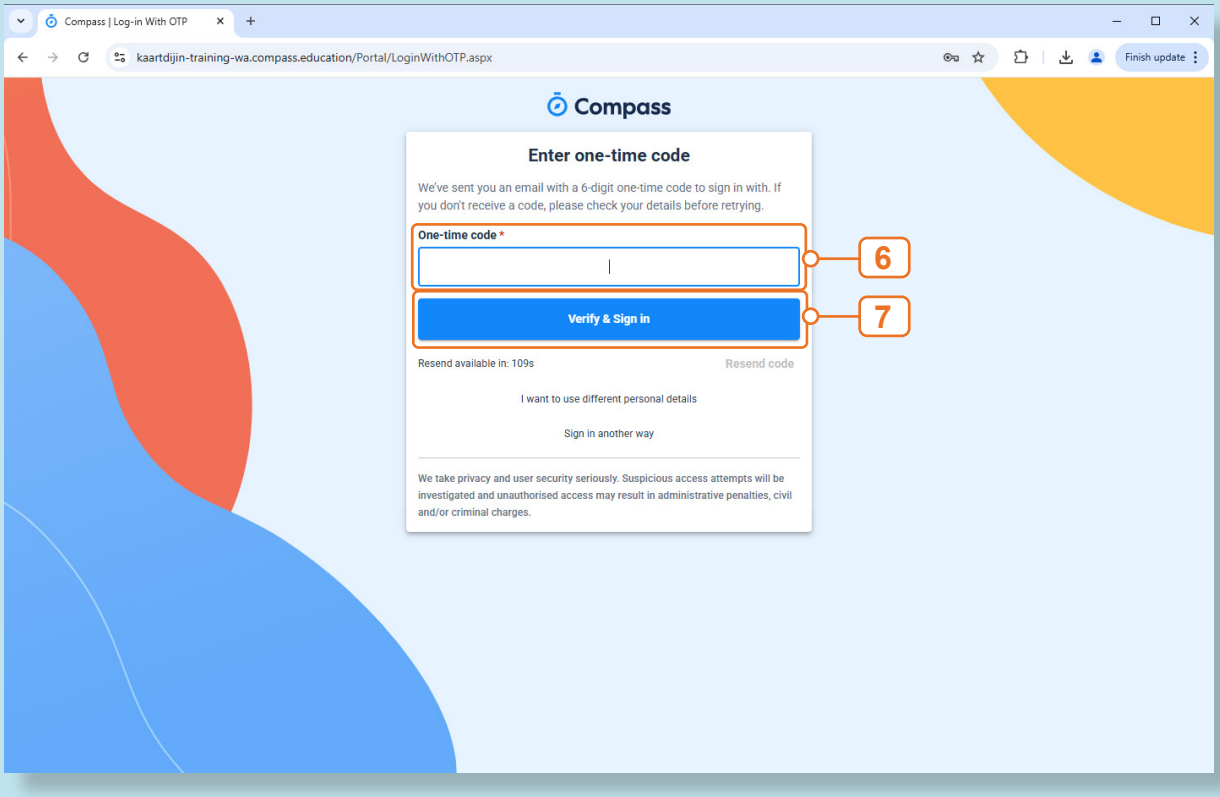


2. From the **Sign in with one-time code** page, you will enter **either**: your mobile phone number, your email address or your **Compass** username
3. Select **Continue**



From the **Sign in with one-time code** page:

4. Choose if you want to receive your OTC by **email** or **SMS**
5. Select **Get one-time code**



From the **Enter one-time code** page:

6. Enter the OTC sent to you
7. Select **Verify & Sign In**.